



Application to Participate in the Tuition Exchange Program (TEP) for New College of Florida Employees

****Please be aware that a portion of the information provided below will be entered electronically on the TE website; accuracy and legibility are crucial****

New College Employee's Name:

(Last)

(First)

Employing Department: _____ Date of Hire: _____
(mm/yyyy)

Employee's Title: _____

Employee's e-mail Address: _____

Dependent's Name:

(Last)

(First)

(Middle)

Dependent's Social Security Number (last 4 numbers required): _____

Dependent's Permanent Address:

Dependent's Telephone Number: _____

Dependent's e-mail Address: _____

Anticipated Semester of College Enrollment (Month/Year): _____

Anticipated Year in College (please circle one):

Freshman

Sophomore

Junior

Senior

Student Application Status:

_____Applying for Admission _____Approved Admission _____Currently Enrolled

If student is applying as a TE transfer applicant, please check here: _____

Is the student filing the Free Application for Federal Student Aid (FAFSA) (please circle one)

YES NO UNCERTAIN

List the TE Institutions where the dependent is applying for admission (**You may add to or delete from this list after the application is submitted by e-mailing jmccall@ncf.edu**):

I agree to the conditions of the Tuition Exchange Program (TEP) as required by New College of Florida (known as the sponsoring institution), the Tuition Exchange host institution, and the Tuition Exchange itself. I also certify that the above individual is my legal dependent for the tax years listed under the IRS guidelines. (The term “legally dependent” child is limited to a child claimed on the New College employee’s federal income tax return, or to a child named to receive support for education in either a separation agreement or divorce decree issued by a court.)

(Signature of NCF Employee)

(Date)

New College of Florida’s Human Resources Department will verify the employee’s eligibility based on seniority at NCF. Assuming the employee is eligible, the TE Liaison will complete the TE Scholarship Certification and Application online for the schools listed above. If the dependent is then admitted to these schools, they will be contacted by that institution’s TE Liaison with further information.

Please submit completed application to Human Resources/PMC.

Please direct questions to benefits@ncf.edu.

Fax: 941.487.5021

HR Use Only:

Eligibility Verified

HR Representative Name & Date: _____

Notification Date of E-Mail Sent to Admissions: : _____